

APPLICATION FORM

(please fill this documents in CAPITAL LETTERS)

I, the undersigned, Mrs. ☐ M. ☐

LAST NAME: FIRST NAME:

Date of birth: / / (dd/mm/yyyy) Nationality:

Passport number:

Date of issue: / / (dd/mm/yyyy) Date of expiration: / / (dd/mm/yyyy) Authority:

Address:

Postal code : City: E-mail :

Partner university :

Current Level of French:

☐ Beginner ☐ Basic ☐ Intermediary ☐ Advanced ☐ Improvement

Do you have a certificate? : ☐ Yes* ☐ No

** If yes, please attach a readable copy*

Dates of stay from July, 1st to July, 26th, 2019

4 weeks 1700€ → courses FFL + courses Economic and Management + housing + administration fees + transfer + cultural outings)

Housing into Private residence for 4 weeks from June 30th, to July 27th, 2019

Extra night possible for 29/06 and 28/07 = 50€

Clause: All accommodation booked is owed and there is no possibility of reimbursement. All stays began is owed and there is no possibility of reimbursement. Students will have to pay for any change of accommodation.

OPTION TCF

☐ TEST DE CONNAISSANCE DE FRANÇAIS : 75€

Signed at : Date / / 2019

Read and approved

Your signature

GENERAL TERMS AND CONDITIONS

ADMISSION CONDITIONS

- ✓ Must be over **eighteen years old**.
- ✓ Parental consent necessary for young people of seventeen years old. No registration possible for young people under of seventeen years old.
- ✓ Before your enrollment, check that you meet all the requirements to attend our courses (**for example a problem with your visa or your resident card**). ISEM will not be responsible in case of the non-issuing of these documents.
- ✓ Every student group must be escorted by 1 academic advisor (**1 advisor for 10 students, maximum 3 advisors per site**).

ENROLLMENT

- ✓ The registration form must be completed, signed and submitted by email to the following address: isem.ri@unice.fr, **before the 6th of May, 2019**.
- ✓ The enrollment to one of our courses implies the acceptance of these terms and general conditions for the enrollment. In case of a dispute, the court of Nice will be the only competent.
- ✓ The first day of classes, students must bring an **Identity Card** (ID, resident card, or passport with a visa covering the period of your studies).
- ✓ When arriving at the university accommodation, you must have **one photo identification with you**.

PAYMENT

- As indicated on the invoice, the total amount must be paid by bank transfer to the Alliance Française de Nice **before the 27th of May, 2019**.
- ✓ **WARNING: Transfer bank fees are the student's responsibility!**
 - ✓ Any student, who obtained an entry visa to the French territory, is required to attend the courses.
 - ✓ In case of refusal of the visa, the deposit's repayment is not possible.
 - ✓ The legal period of vacation (public holidays, for instance 14 July 2018) will not be reduced from the initial price.
 - ✓ Any course began is borne for the predicted period by the student during his enrollment.
 - ✓ **A 50€ deposit (in cash) will be asked to every students at their arrival. Student will receive it back at the end of the stay, on the condition of the return of the bedroom's key and accommodation's entry pass.**

TRANSFER

- ✓ The transfer system is **only** guaranteed from the Airport of Nice to the accommodation "Nexity Riquier"; "Nexity Riquier" accommodation – Airport of Nice. (The residence could be different).
- ✓ To ensure the efficiency of the airport transfers (made by minibus or bus), students must come in groups **between 10 am and 6 pm**.

CANCELLATION OF ENROLLMENT

- ✓ ***Before the beginning of the courses:*** in case of cancellation, there will be no repayment no matter the reasons. ***After the beginning of the courses:*** if students miss one or several courses, there will be no adjournment or repayment no matter the reasons.

CANCELLATION OF ACCOMMODATION

- ✓ There will be **no reimbursement**.
- ✓ Any stay began has to be paid.
- ✓ Students will have to pay for any change of accommodation.

INSURANCE

- ✓ Every student must have insurance coverage for the various risks such as disease, accident and civil liability. These assurances have to be paid by the student.
- ✓ **Nexity, ISEM – UNS and Alliance Française will not be held responsible in case of loss or robbery of valuables or money – no matter if it happens at the ISEM campus or at the university accommodation or outdoors.**
- ✓ **Every student should be careful and take precautionary measures!**

CERTIFICATE OF ATTENDANCE

- ✓ Students is required to attend the classes.
- ✓ A certificate of attendance will be delivered on request.

EXCLUSION

- ✓ If the student does not obey to the rules and regulations Residence Nexity, of the Institut Supérieur d'Economie & Management (ISEM), and Alliance Française, and those of the University of Nice Sophia Antipolis, the management of ISEM reserves the right to interrupt the training of the guilty student, his exclusion will not be a condition for a reimbursement.

☐ I certify that I have read the general terms and conditions concerning the enrollment, payment, and cancellation and I also declare to accept it.

Date / / 2019

Your signature :